



The
Enneagram Institutesm
of Orange County

Lisa Morrice, M.A.
Enneagram Life Coaching Policies, Fees & Procedures

Initial Coaching Period

In order to make this experience as valuable as possible, I encourage you to commit to coaching for at least three months, understanding that you ultimately determine the amount of time you spend in the coaching relationship. After the initial four sessions and upon your request, we will discuss how I might be of continued service and how you wish to structure your future coaching needs.

Coaching Fee

The coaching fee is \$95 per session. This fee includes a sixty-minute in-person or phone coaching session each week. I accept payment by credit card, PayPal, or check made payable to E.I.O.C., (Enneagram Institute of Orange County). Payment is due at the time of service – unless other arrangements are made.

How We Will Meet

We will meet in person, by telephone or using Skype. We can either set our schedule for the sessions at the beginning of the month to make sure we hold that time in our calendars, or we can schedule our next session at the end of the previous one.

Changes or Cancellations

I request that you please make our scheduled coaching sessions a priority. If you need to reschedule, please let me know as soon as you know and **at least 24 hours in advance**. Except in the case of an emergency, you will be charged for last minute cancellations or missed calls.

Confidentiality

It is important for the integrity and value of our coaching relationship that we are open and honest with each other. In this light, what we discuss and what you are working on with me as a coach will remain completely confidential.

Money Back Guarantee

If at the end of a month you are not completely satisfied with the coaching, I am happy to refund that month's fee to you upon request.

Disclaimer

Coaching is not therapy. Coaching works well with people who are ready to make shifts and leaps in their lives, eager to move to a higher level of functioning, seeking more balance in their lives and ready to deliberately design their preferred future. Coaching holds that the client is already whole and healthy and it focuses on present and future action. Coaching focuses on helping clients access their own inner wisdom and answers.

Your signature on this agreement indicates full understanding of and agreement with the information outlined above:

Please sign, date, and send a copy of this agreement to: EIOC, Box 1051, Laguna Beach, CA 92652

Client _____ **Date** _____